

**Nasonville Fire District  
2577 Victory Highway  
Nasonville, Rhode Island 02830**

**Monthly Meeting Minutes for May 12, 2015**

**1. Call to Order:**

Chairperson Janet Raymond called the operating committee meeting to order at 7:13 PM.

**Members present:** Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Bettie Hatzell and Paul Wright. Others: Christine Chretien (District Clerk), Robert Howe (Chief), Chip Mainville (Fire Marshal), John Mainville (Tax Collector) (7:18 PM), Ron Lapierre (Treasurer). Absent: Bob Allard (due to illness), Michael Pichie (due to illness), Jenn Zuba.

**Opening Statement**

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire.

**2. For the good and welfare of the district.**

- Janet Raymond commended Ron Lapierre on a job well done regarding the 75<sup>th</sup> Anniversary banquet that was held on May 2<sup>nd</sup>. She also mentioned how well the Clam Cakes & Chowder event went on April 24th. M. Pariseau indicated the department netted an \$800 profit from the event.
- Janet Raymond informed the operating committee that she had received a letter of resignation from Michael Pichie effective immediately. The Nominating committee will need to meet in order to find a replacement.

**4. Receive Chief's Report**

Chief Howe presented the monthly report April. He also discussed the seniority list that was put together based on input from personnel. He discussed the schedule for May, draft of classifications for personnel and a Volunteer Assistance grant that was being written. Bettie Hatzell made a motion to accept the Chief's report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

**3. Receive Tax Collector's Report**

John Mainville presented the Tax Collector's. Tax collections for April were \$8,644.15. Net Collections YTD of \$312,056.35. Total percentage collected YTD is 87.09%. Tax Sale in conjunction with the Town will be in June and he will have preliminary dates for the District tax sale next month but it will probably be held in September. Oceans State Power is in mediation and he did not have an update. Bettie Hatzell made a motion to accept the Tax Collector's Report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

**5. Receive Fire Marshal's Report**

Fire Marshal presented his report for month of April 2015. He discussed the status of Compton Products and some of the other businesses in the district. Bettie Hatzell made a motion to accept the Fire Marshal's report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

**6. Approve minutes from the previous month's meeting**

The minutes from the April 2015 monthly district meeting were submitted for review. Two minor corrections will be made and approved minutes will be filed. A motion to accept these minutes with corrections was made by Paul Wright and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

**7. Consider, review, and approve Bills & Receipts**

Bills were reviewed by the committee and the only question was asked by Gerry Lapierre regarding receipt of a bill from the electrician. A motion to pay the bills was made by Bettie Hatzell and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

**8. Receive the Treasurer's Report**

Ron Lapierre presented the Treasurer's report. Ron indicated that the Bank of America was close to being closed out and some paperwork was being completed that evening. There were no questions from the committee. Bettie Hatzell made a motion to approve the Treasurer's Report. Paul Wright seconded the motion. All members approved the motion and the motion was passed.

## 9. Old Business

- a. **Third Party Billing** – Janet Raymond reported that total charges for April 2015 were \$15,232 and total collections were \$5,500.22.
- b. **Hiring Committee Update** – Gerry Lapierre indicated that he had received a full application. Chief Howe will reach out to the inactives to find out status and the need for advertising will be discussed at the next meeting.
- c. **Building Maintenance** – Gerry Lapierre reported that GFI had been installed and the dryer hooked up. Still waiting for the part for the side door. He is still waiting to receive the painting bids that had been solicited by the former Clerk of the Works and he has a call in to Mark Brizzard regarding the bid he submitted. Gerry feels that the parking lot needs to be patched and sealed and he will solicit bids. R. Hartley indicated that he may be getting a storage container donated to the station.
- d. **Bid for Third Party Receivables** – Discussion tabled until next month.
- e. **Insurance Coverage – Wright's Farm Restaurant** – Janet Raymond indicated that she spoke with the agent and all personnel that cover the detail at Wright's are covered under the district policy, regardless of what district they work for.

## 10. New Business

- a. **Lockbox** – Janet Raymond discussed the need for a lockbox or some other solution to allow other fire departments covering for Nasonville to have access to the station without having to drive to the police station to obtain a key.
- b. **Street Lighting** – Ron Lapierre discussed the decision by the Town of North Smithfield to make Mowry Road a one way street and its potential impact on traffic in the area. His suggestion was to upgrade the lighting at the junction of Route 7 and Tarkiln Road. Nothing will be done at this time.
- c. **Scheduling Solutions** – Chief Howe briefly reviewed his plan for scheduling staff as to avoid any overages in payroll.
- d. **Recruitment of Volunteers** – Chief Howe indicated that four new volunteers had been recruited, including his son. The state is not offering any training programs until after the summer is over so he will be instituting an in-house program to fill the gap and fire practice will resume on Monday evenings, weather permitting.
- e. **Truck Repairs** – Chief Howe indicated the Medic vehicle would be going in for repairs and that the Chief's vehicle is failing and he had been advised by the mechanic that the district should not invest any more money in repairs.
- f. **Completed Forestry Grant** – discussed during Chief's report.
- g. **Draft of New Firefighter Classifications** – discussed during Chief's report.
- h. **New General Orders Issued During the Month** – Chief briefly discussed the new general orders that had been issued during the month and that they are posted on the board in the day room. These orders covered uniforms, parking at the station, injury on duty and calling out sick. Chief Howe also announced that Chip Mainville had been promoted to Deputy Chief with no change in salary. The Chief will also be keeping track of hours for volunteers as well as paid personnel.

## 11. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:55 PM and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien  
District Clerk